

2024

THE 9th ASIA PACIFIC WRIST ASSOCIATION ANNUAL CONGRESS



APWA 2024

Sponsorship Prospectus

Nov. 15 FRI - Nov. 16 SAT

TAIPEI

Organized by



台灣手外科醫學會
TAIWAN SOCIETY FOR SURGERY OF THE HAND



ASIA PACIFIC
WRIST ASSOCIATION



Welcome Message

Dear friends and esteemed researchers,

Get ready to embark on an extraordinary journey of knowledge and innovation at the 9th Asia Pacific Wrist Association Annual Congress (APWA 2024), hosted at Taipei Veterans General Hospital in Taipei, Taiwan on November 15-16, 2024.

APWA 2024, proudly organized by **Taiwan Society for Surgery of the Hand (TSSH)** and **Asia Pacific Wrist Association (APWA)**, is set to revolutionize your understanding of wrist-related advancements. Our meticulously curated scientific program encompasses a wide range of compelling topics covering wrist related surgery, rehabilitation, and treatment. Brace yourself for an unparalleled learning experience as influential speakers, renowned in their fields, grace the stage to share their invaluable knowledge and expertise with the distinguished attendees.

We extend a warm invitation for you to contribute in APWA 2024. Anticipated to attract over 200 skilled surgeons and researchers from across the Asia Pacific region, this congress is poised to be a hub of intellectual exchange and networking opportunities.

Mark your calendars and seize this remarkable opportunity to be part of APWA 2024. Together, let's shape the future of wrist surgery and make groundbreaking strides in our field.

Join us in Taipei, where knowledge meets inspiration at APWA 2024!

Sincerely yours,

Congress President
Yin-Chih Fu

Kaohsiung Medical University
Chung-Ho Memorial Hospital
Taiwan

Congress Vice-President
Jui-Tien Shih

Armed Force Taoyuan General Hospital
Taiwan



Congress Information

About APWA



Asia Pacific Wrist Association

Website: <https://apwa.asia>

The Association is a non-profit making international scientific association open to all individuals involved or interested in the wrist and the surgical management of its disorders.

The aims and objectives of the Asia Pacific Wrist Association are as follows:

- To encourage the clinical application of wrist surgery and other diagnostic and therapeutic methods;
- To facilitate exchange of clinical and scientific information, to advance knowledge, concept and clinical skill in the field of wrist disorders and wrist surgery;
- To promote research and collaboration in the fields of wrist disorders and wrist surgery among the various Asia-Pacific countries and area; and
- To bring together doctors and other medical professionals specializing or with special interest in the aforementioned fields through organizing conferences, educational and training courses, traveling fellowship programmes, and other related scientific activities.

About TMWA (Host Organization)



Taiwan Society for Surgery of the Hand

Website: [http:// http://handsurgery.com.tw/](http://http://handsurgery.com.tw/)

Taiwan Society for Surgery of the Hand (TSSH) was established in 1990. Its objectives are:

- Promoting research and development of hand surgery.
- Facilitating academic exchanges in hand surgery locally and internationally.
- Organizing academic conferences and lectures.
- Reviewing and establishing terminology and standards in the field of hand surgery.
- Publishing journals and relevant publications.
- Granting awards and support to outstanding researchers in the field of hand surgery and organizing other related events..



Congress Information

Congress Leadership

Honorary Chairs



Wei-Ming Chen

Taipei Veterans General Hospital



Yuan-Kun Tu

E-Da Hospital

Congress President



Yin-Chih Fu

Kaohsiung Medical University
Chung-Ho Memorial Hospital

Congress Vice-President



Jui-Tien Shih

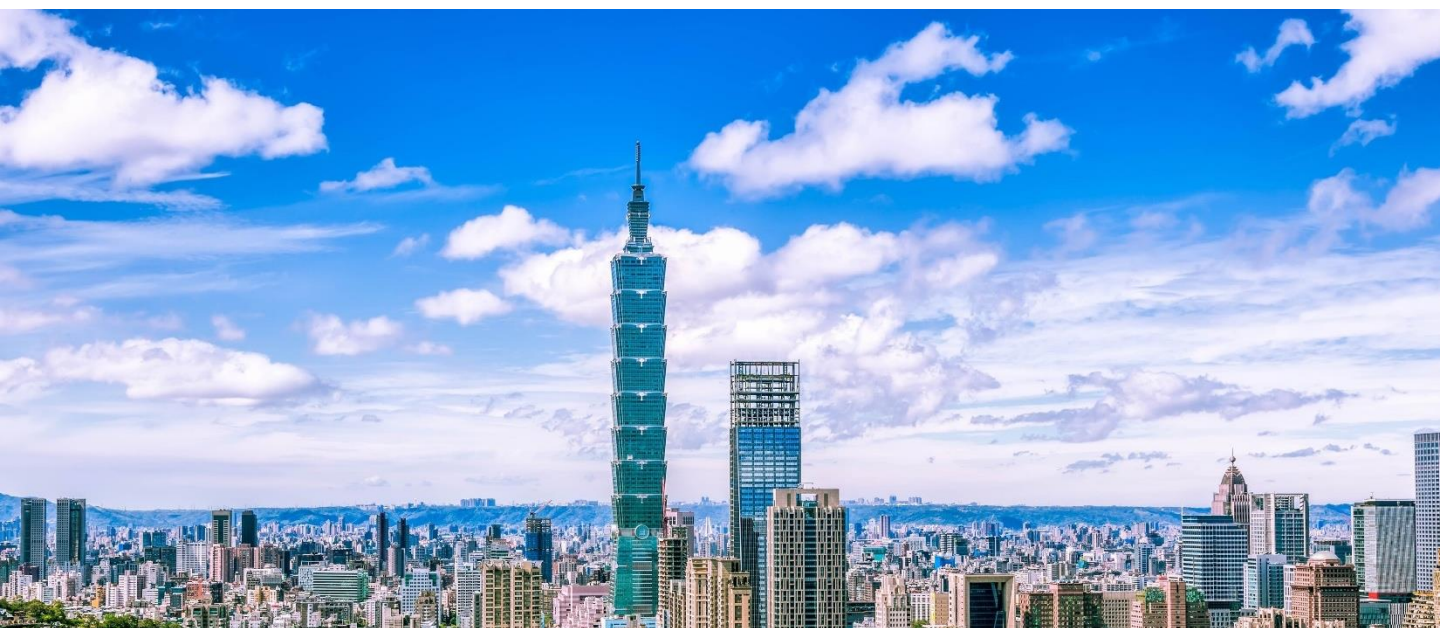
Armed Force Taoyuan
General Hospital

Scientific Program Highlights

- Arthroscopy
 - Distal Radius / Scaphoid
 - DRUJ / TFCC / SL Instability
 - WALANT Surgery
 - Fusion / Arthroplasty
- Re/Transplantation
 - Tendon / Nerve / Flap
 - Tumor / Infection / Pediatric
 - Ultrasound / Radiology
 - Rehabilitation / Sport

Congress Website

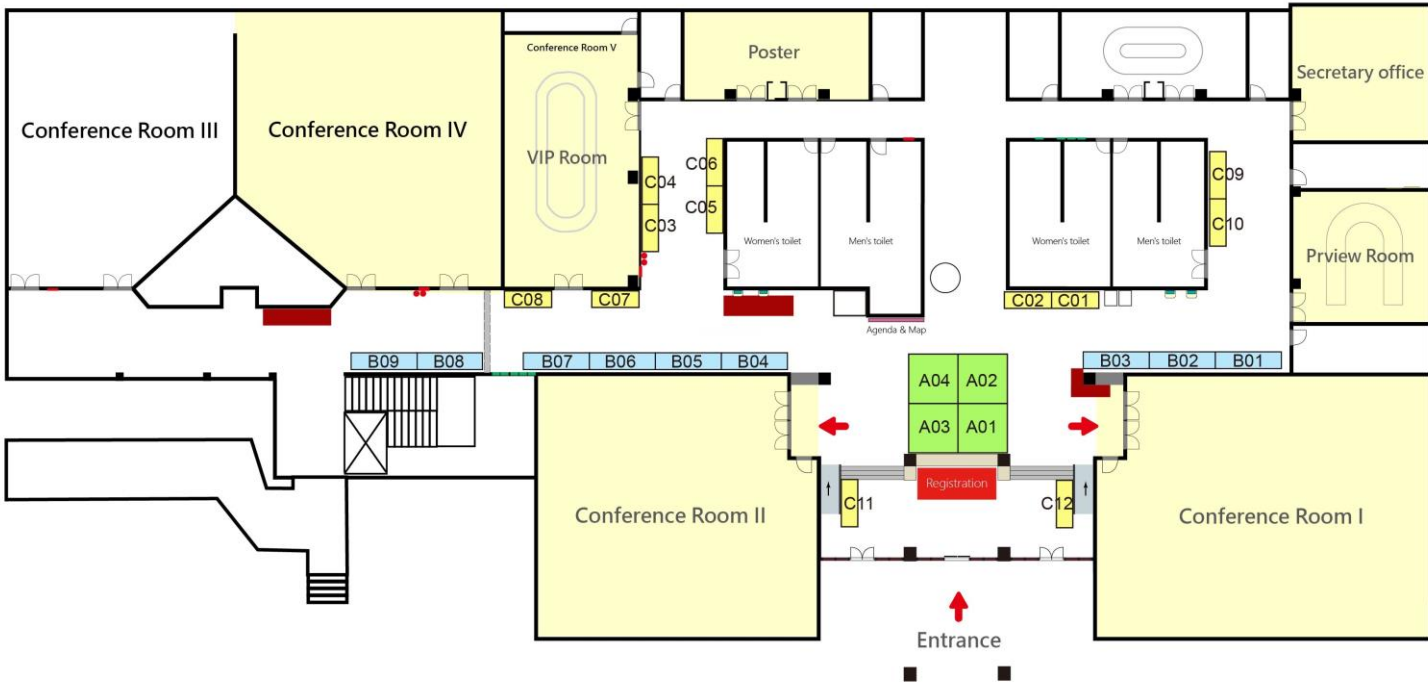
The 9th Asia Pacific Wrist Association Annual Congress website contains all details relating to the Congress. It will be updated from time to time. Please visit it regularly at <https://www.apwa2024.org>.





Congress Information

Floor Plan (1F, Chih-Teh Building , Taipei Veterans General Hospital)



- A : 3*3m Booth · 4 units
- B : 4*1m Booth · 9 units
- C : 3*1m Booth · 12 units

Important Notice:

Booth locations and facilities within the exhibition area may be subject to change if deemed necessary by the organizers to ensure floor access and maintain health and safety standards. Exhibitors will be notified in advance of any such changes.



Important Dates

Important Timeline for Sponsors and Exhibitors

Date	Schedule
Upon receipt of the sponsorship /exhibition confirmation and invoice	Deposit payment (50% of the total fee)
March 31, 2024	Balance payment
April 15, 2024	Booth assignment starts
July 6, 2024	Provide the final advertisement artwork file

Important Dates

Date	Event
February 1, 2024	Registration and Submission (Session Proposal and Abstract) Opens
May 31, 2024	Deadline for Abstract Submissions Application Deadline for Sponsors & Exhibitors
August 15, 2024	Early Bird Registration Closes

Congress Venue

Taipei Veterans General Hospital Chih-Teh Building

No.201, Sec. 2, Shipai Rd., Beitou District,
Taipei, Taiwan





Sponsorship & Exhibition Opportunities

Currency: New Taiwan Dollars

No.	Item	Availability	Fee
A	Shell Scheme Booth 標準攤位 (3*3m)	SOLD OUT	NT\$120,000
B	Shell Scheme Booth 標準攤位 (4*1m)	9	NT\$80,000
C	Shell Scheme Booth 標準攤位 (3*1m)	12	NT\$60,000
1	Lunch Symposium 午餐演講會(45 minutes) *Requires both the booking form and the lunch symposium application form. *需填寫贊助認購單及午餐演講會申請書	4	NT\$200,000
2	Coffee Break Sponsor 大會茶點 ☐ Friday, Nov. 15 / ☐ Saturday, Nov. 16 *Your corporate logo appeared on the tent card on the coffee break tables. *統一由大會印製贊助廠商之公司logo立牌於餐檯上露出	4	NT\$60,000
3	Advertisement in program booklet back cover 大會手冊封底廣告 (A4全彩)	SOLD OUT	NT\$100,000
4	Advertisement in program booklet full page 大會手冊內頁廣告 (A4全彩)	Unlimited	NT\$20,000
5	Advertisement in program booklet double page spread 大會手冊跨頁廣告 (A4全彩*2頁) *Item 3~5: Your advertisement will be included in the Congress program booklet, both hard copies and electronic version, downloadable on the Congress website. The sponsor is responsible for supplying print-ready artwork for printed/publishes materials.	Unlimited	NT\$30,000
6	Delegate bag insert 大會提袋廣告傳單 *1 promotional leaflet/flyer in A4/A5/B5 size and not more than 150 grams for each leaflet/flyer. *由贊助商自行印製單張文宣，尺寸限A4/A5/B5，重量限150克。	Unlimited	NT\$50,000
7	Logo on delegate bag 大會提袋logo露出	Unlimited	NT\$50,000
8	Logo on front of delegate name badge 識別證正面Logo露出	SOLD OUT	NT\$50,000
9	Logo on back of delegate name badge 識別證背面Logo露出	2	NT\$35,000
10	Logo on the lanyard of delegate badge 識別證繩logo露出	2	NT\$50,000
11	Logo on poster boards (user submitted poster presentation) 海報架logo露出	1	NT\$80,000
12	Logo link on Congress Website to own site 大會官網logo露出 (含超連結)	Unlimited	NT\$20,000

***For sponsorship/exhibition amounts totaling more than NT\$100,000, the corporate logo will be acknowledged on the official website (www.apwa2024.org) and monthly e-newsletter.**

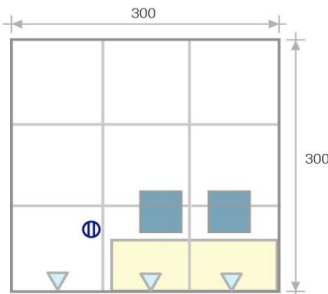
Important Notices

- 1) Only one sponsor logo will be displayed per booking form.
- 2) Advertising page in program booklet and Logo allocation on the sponsored items are subject to the organizer's artwork and decision.

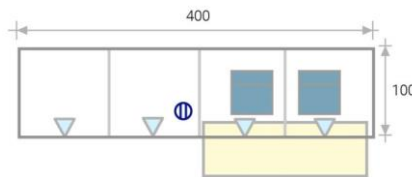
Exhibit opportunities

Standard Shell Scheme Booth

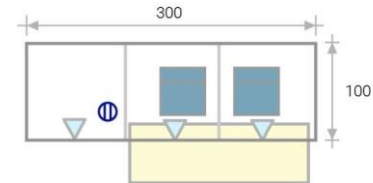
A : 3*3m Booth



B : 4*1m Booth



C : 3*1m Booth



The booth fee includes the following:

- Shell scheme booth 標準攤位*1
- Exhibitor badge 參展商識別證*2
- Delegate bag 大會提袋*1

*Inclusion in the shell scheme booth

		Qty
1	White infill panel shell scheme 攤位隔板 (H250cm)	1
2	Exhibitor name on fascia board 攤位招牌 (H30cm)	1
3	Spotlight 投射燈(LED 10W)	3
4	Table with cloth W180xD60XH75cm	1
5	Foldable chair 摺疊椅	2
6	Power supply 配電及插座 110V/5A	1
7	Carpet (light grey) 地毯	1



Exhibitor Guidelines

We will provide the **exhibitor manual in March 2024**. You will have an option to book the following items:

- Additional power supply
- Additional furniture
- Graphic design and printing
- Booth catering or additional staff
- Shipment management

Booth Allocation

- Booth allocation is based on the numbers of booth and payment dates. Exhibitors with higher number of booths and earliest payment are allocated space first.
- The Organizer reserves the right to alter the layout of the exhibition area or to change the venue and date of exhibition under certain circumstances. Exhibitors/Sponsors will be notified of any change in advance





Exhibition & Sponsorship Management

The APWA 2024 Exhibition & Sponsorship is managed by K & A International Co., Ltd. K&A International Co., Ltd., based in Taipei, Taiwan, is the appointed Professional Conference Organizer (PCO) that provides the professional conference and exhibition management service for APWA 2024.

Contact

Ms. Murphy Tsai (蔡孟菲)
K&A International Co., Ltd.
Tel: +886-2-8751-3588
E-mail: info@apwa2024.org



Code of Practice

Please note that it is the Sponsor's / Exhibitor's responsibility to comply with the local authority's regulations.

Booking and Confirmation

1. Please filled in the APWA 2024 Sponsorship and Exhibition Booking Form.
2. Ensure to read the booking terms and conditions follow by Booking Form.
3. Complete the Booking Form and email to info@apwa2024.org .
4. Ensure to email a high-resolution image of your organization's logo (PDF, AI, EPS Format) for marketing purpose.
5. On receipt of the completed form, a confirmation email with invoice for payment will be sent to you.
6. Please ensure payment is completed according to your booking terms which will be advised on your confirmation email.

Customized Sponsorships

You're welcome to contact us with your customized sponsoring ideas and we will be happy to work out a tailored package to meet your marketing needs.

Term & Conditions (1/2)

Terms of Payment

50% of the total fee will be invoiced once the signed Sponsorship and Exhibition Booking Form has been received and confirmed. Balance of payments must be received on or before March 31, 2024. All invoices must be paid within 30 days of the invoice date. If the payment is not received, the Sponsorship/Exhibition space may be sold to other organization.

Payment can be settled by bank transfer. Payment details will be included in the invoice. All bank charges are the responsibility of the sender. If the sponsors/exhibitors fail to submit full payment 3 months prior to the congress, the organizer can cancel their participation in the APWA 2024 with no refund of money received.

Refund and Cancellation Policy

Should a Sponsor/Exhibitor wish to cancel any of its participation, written notification must be sent to the Sponsorship & Exhibition Manager.

- Before 31 March 2024, the paid 50% deposit is non-refundable. 25% of any additional money received will be refunded.
- After 1 April 2024, no refund available.
- All refunds are subject to a deduction of applicable banking service fees, which shall be borne by the sponsor/exhibitor.

Postponement / Force Majeure

In the event that the congress is postponed for any given reason, the sponsors/ exhibitors will not be entitled to cancel the sponsorship/exhibition space or to obtain monetary compensation, but the benefits that have been agreed will remain in place for the rescheduled event.

In the event that the conference is canceled for any given reason, the organizers will refund to the sponsors/exhibitors, minus any benefits that have been received by the company prior to the cancellation and any expenses incurred by the organizer with respect to the provision of the agreed benefits.



Term & Conditions (2/2)

Booth Allocation / Eligibility for Exhibition

The booths will be allocated based on the numbers of booths and payment dates. Exhibitors with the largest number of booths and earliest payment are allocated space first.

If the raw space is requested by the exhibitors and the custom-designed booth is to be constructed, please provide a diagram of the proposed booth with details and dimensions. All display constructions require the approval of the Sponsorship & Exhibition Manager before the deadline in the exhibitor manual. All detailed exhibition rules and regulations will be provided in the exhibitor manual.

The Organizer reserves the right to alter the layout of the exhibition area, remove sections of the space and features (such as poster or refreshment area), or change the venue and date of exhibition under certain circumstances. Exhibitors/Sponsors will be notified of any change in advance. Any Change in booths locations does not entitle the exhibitors/sponsors to cancel the exhibition space or obtain monetary compensation.

Sponsors/Exhibitors must follow the standard criteria that only products and services in connection to the topic of the congress are allowed to be presented. The distribution of the promotional materials is limited to the Sponsors'/Exhibitors' rented area. Signs and Banners at the booths must directly linked to the name of the Sponsors'/Exhibitors.

Sponsors/Exhibitors agree to present the full duration of the exhibition during the congress. Set up and dismantling of any booths must only occur during the specific allotted time.

Exhibitors are entitled to the number of exhibitor badges in their exhibition package. Additional badges are charged at a rate of USD 200 per person.

All detailed exhibition rules and regulations will be provided in the exhibitor manual.

Amendments to General Terms & Conditions

All matters not covered in these regulations, in general, in the Terms & Conditions, or in other APWA 2024 publications are subject to the decision and control of the Congress Organizers. The Congress Organizers reserve the right to take such action and to make such changes, including changes to the "Terms & Conditions" as are considered necessary or desirable for the efficient and proper conduct of the Congress. Any matters not specifically covered by the preceding terms and conditions shall be subject to solely to the decision of the organizer. These terms and conditions may be amended at any time by the organizer, and all amendments so made shall be binding on Sponsors/Exhibitors equally with foregoing terms and conditions.



APWA 2024 Sponsorship & Exhibition Booking Form (1/2)

Please complete and return with a high-resolution image of your organization's logo (PDF, AI, EPS Format) by email to info@apwa2024.org

Reserved of office use

Registration No: _____

Date: _____

Contact Information

Company Name

Contact Name

Position

Tel

E-mail

Company Website

Link of preferred website
 (For marketing use)

Address

Invoice Information

Company Name

VAT Number

Contact Name

Position

Tel

E-mail

Billing Address

50% deposit invoice will be issued based on the payment conditions. If you prefer to receive a full value invoice, please tick



APWA 2024 Sponsorship & Exhibition Booking Form (2/2)

Company Name

A. Sponsorship Booking Details

Please enter sponsorship item

Unit price (as displayed on Page 7)

Item 1

NT\$ _____

Item 2

NT\$ _____

Item 3

NT\$ _____

A) Sponsorship Total Price

NT\$

B. Exhibition Booking Details

Type of Booth
(Shell scheme)

Price

Q'ty

Space Only
(Please tick if
applicable)

9m²
3 m x 3 m

NT\$120,000

4m²
4 m x 1 m

NT\$80,000

3m²
3 m x 1 m

NT\$60,000

B) Exhibition Total Price

NT\$

*When selecting "Space Only", the price per booth remains the same as the shell scheme ones.

**Total Price
A+B**

NT\$

Authorized Personnel Signature / Company Official Stamp

Date



APWA 2024 Lunch Symposium Application Form

Company Name	
Preferred date	<input type="checkbox"/> Nov. 15 <input type="checkbox"/> Nov. 16
Contact person	Name
	Phone/Mobile
	E-mail
Topic	
Moderator (Please include name and affiliation)	
Speaker (Please include name, affiliation, and short bio)	
Abstract speech (Within 300 words)	

※ Please submit this form the secretariat no later than **July 30, 2024**.

※ If the sponsor requires additional stage setting and/or audio-visual equipment, please contact the secretariat along with this application form. Additional cost may apply.